

SAMPLE EMAIL:

Here's an email I sent for my HS Novels class. (Please don't enroll! LOL!)

Hello! Welcome to HS Novels. Your student is enrolled in this class first semester, and Creative Writing second semester.

We will be using the Canvas platform for all of our WB Classes, and all of my communication will go through Canvas. This is new for teachers, so there will be some bumps along the way. I am confident we will figure it out! So far, I love all the tools and resources.

What you need to do:

1. Your student needs to register for canvas here: <https://k12.instructure.com/register>
 - Click "I'm a student" - fill in the information.
 - If you need a course code, you can use this one for Novels: F3TYRH
2. If your student already has an account, simply visit this link: <https://k12.instructure.com/enroll/F3TYRH>

As a parent, you can be an observer on your child's account! However, your student, after enrolling in the course, will need to give you a code. (HIGHLY recommended!)

1. Student clicks on "Account," "Settings," and then on the right, "Pair with Observer." They give the code to you.
2. You register as a parent here: <https://k12.instructure.com/register> and enter your child's code.
3. You can add multiple codes for as many children as you have enrolled, and they will all be in one place. You can access grades, assignments, calendars, etc, all in one place. Find step-by-step directions for all of this here: https://www.mssd14.org/UserFiles/Servers/Server_57364/Image/Photos/Linking%20Students%20to%20Parents%20in%20Canvas.pdf

You only have to do this once, and then you are good to go for all of your children's classes.

(If you are a teacher and a parent, contact me and I can connect you. The process is a little different.)

Please enroll in this course before the first day of class, which is August 10th. I'd like to see everyone out there by Friday, August 7th!

Thank you so much, and I look forward to a great year!

Becky Emerick